

# Write a Description of the Implementation Status of an Action Item



Click the comment icon adjacent to the task (i.e., action item) description to open the Remarks pane

**Objective Details**

MiSU-21000 - MiSU - Strategic Plan 2022-... > 3774-DRAFT - SPO 1.1. Increase enrollmen...

2023-2024 (Current) 🔍 🔔 👤 NA

INFO **TASKS** RESULTS ASSOCIATIONS ATTACHMENTS HISTORY

... - DRAFT - ...

### Tasks

- 1.1.1. Update and implement a strategic enrollment management and marketing plan to strengthen the position of the university from small research institution to strong regional institution. 🗨️ 👤 In Progress
- 1.1.2. Enhance academic advising to ensure all students have access to prompt and effective advising year-round. 🗨️ 👤 In Progress
- 1.1.3. Improve the efficiency and experience of the transfer process. 🗨️ 👤 In Progress

Start Date	Due Date	Type	Priority	Status
07/01/2022	06/30/2025	System	Medium	In Progress

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07/01/2022	06/30/2025	System	Medium	In Progress

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# The Remarks pane displays

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### Remarks

[Task Details](#) [Remarks](#) [Assignments](#)

There are no records to display.

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Click the plus (+) icon in the upper right corner

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### Remarks

[Task Details](#) [Remarks](#) [Assignments](#)

There are no records to display.

**+**

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Select a date for the remark from the Date dropdown menu

The screenshot shows a software interface with a 'Remark' dialog box open. The dialog box has a 'Date:' label and a date input field containing '9/27/2023'. A calendar dropdown menu is visible below the input field, showing the month of September 2023. A red arrow points to the date '27' in the calendar. The calendar grid is as follows:

	SU	MO	TU	WE	TH	FR	SA
Apr							
May							
Jun						1	2
Jul							
Aug	3	4	5	6	7	8	9
Sep	10	11	12	13	14	15	16
Oct	17	18	19	20	21	22	23
Nov	24	25	26	27	28	29	30
Dec							
2024							
Feb							

The dialog box also includes 'Cancel' and 'Save' buttons at the bottom right. The background interface shows 'Objective Details' for 'MiSU-21000 - MiSU - Strategic Plan 2022-...' and '3774-DRAFT - SPO 1.1. Increase enrollmen...'. The interface includes a sidebar with navigation icons and a top navigation bar with search, notification, and user profile icons.



Write a description of the implementation status of the task. For example, comment on its progress, challenges, and/or recommendations that may be informed by its implementation status.

The screenshot displays a software interface for 'Objective Details'. The main header shows the current year '2023-2024 (Current)' and a search icon. Below the header, there are navigation tabs: 'INFO', 'TASKS', 'RESULTS', 'ASSOCIATIONS', 'ATTACHMENTS', and 'HISTORY'. The 'TASKS' tab is active. A modal window titled 'Remark' is open, allowing users to add a remark to a task. The modal includes a 'Date' field with a calendar icon, a 'Remark' text area with a rich text editor (containing bold, italic, underline, bulleted list, numbered list, and paragraph options), and three specific sections: 'Progress:', 'Challenges:', and 'Recommendations:'. A red arrow points to the 'Challenges:' section. At the bottom of the modal are 'Cancel' and 'Save' buttons. The background shows a list of tasks, including '1.1.1. Update and improve the position of the institution.' and '1.1.2. Enhance academic advising year-round'. The footer of the interface includes the version 'v5.1.1.6' and copyright information '© Copyright 2023 Cordance Operations, LLC d.b.a SPOL'.

Click Save

The screenshot displays a web application interface for 'Objective Details'. The main content area is partially obscured by a 'Remark' dialog box. The dialog box has a title bar with a close button (X) and a maximize button. It contains a 'Date' field with the value '9/27/2023' and a calendar icon. Below the date is a 'Remark' section with a rich text editor toolbar including bold (B), italic (I), underline (U), bulleted list, numbered list, indent, and outdent. The text area contains the labels 'Progress:', 'Challenges:', and 'Recommendations:'. At the bottom of the dialog are two buttons: 'Cancel' and 'Save'. A large red arrow points from the right side of the dialog towards the 'Save' button. The background shows a sidebar with various icons and a main area with task details, including '1.1.1. Update and in...', '1.1.2. Enhance acad...', and '1.1.3. Improve the efficiency and experience of the transfer process.' The top right of the page shows the current year '2023-2024 (Current)', search, notification, and user icons. The bottom of the page has a footer with 'v5.1.1.6' and '© Copyright 2023 Cordance Operations, LLC d.b.a SPOL'.

The description appears in the Remarks pane with its date and the name of the person who entered the remark

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1.1.3. Improve the efficiency and experience of the transfer process. In Progress

### Remarks

Task Details [Remarks](#) [Assignments](#)

Progress:

Challenges:

Recommendations:

Date:	Entered By:
09/27/2023	Anderson, Nathan

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javascript:void(0)

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Click the X in the upper right corner to close the Remarks pane

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### Remarks

[Task Details](#) [Remarks](#) [Assignments](#) + X

Progress:

Challenges:

Recommendations:

Date: 09/27/2023 Entered By: Anderson, Nathan

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iavascript:void(0)

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STATE  
UNIVERSITY**

Thank You!

